



**Application – Tree Removal (Undeveloped Property)**

This Application shall be used for shade and understory tree removals on undeveloped upland property and is comprised of five (5) pages.

The Application shall also be used to review and establish if the requested tree removal or clearing activity is exempt per Section 15-278 and 15-279.

Zoning approval of this Application does not authorize removals in wetlands, conservation areas or in wildlife areas. Contact Orange County Environmental Protection at (407) 836-1400 if such activity is proposed.

Zoning approval of this Application does not authorize use of heavy earth-moving equipment. Contact Orange County Development Engineering at (407) 836-7974 if such activity is proposed.

Be aware that a mitigation plan may be required during the review process. If a buffer is required per item # 3 on page 3, staff will conduct a compliance site visit.

A Zoning review fee in the amount of \$121.00 is due at time of Application. Be aware that if other departmental reviews are necessary, additional review fees will apply and will be due upon permit issuance.

Make checks payable to the ‘Board of County Commissioners’ or you may pay online. Once the application is processed you will be sent an application number and will be able to pay online through Fast Track.

Include a Tree Survey of all Protected Trees 24” DBH and greater (per Section 15-301(e)) with this application.

Allow up to 14 days for a complete permit review.

The approved permit will be valid for 60 days from date of issuance.

You may submit In-Person or mailed to: 201 S. Rosalind Ave., 1<sup>st</sup> Floor, Orlando, FL 32801, Fax (407) 836-9611, or online to [Arborist@ocfl.net](mailto:Arborist@ocfl.net).

**General Information:**

Owners Name: \_\_\_\_\_ Applicant’s Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Parcel ID#: \_\_\_\_\_

Owner’s Number: \_\_\_\_\_ Owner’s Email: \_\_\_\_\_

Owner’s Address: \_\_\_\_\_

Applicant’s Number: \_\_\_\_\_ Applicant’s Email: \_\_\_\_\_

Applicant’s Address: \_\_\_\_\_

**Project Information:**

Parcel ID(s)# \_\_\_\_\_

Property Address: \_\_\_\_\_



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Legal Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project Start Date: \_\_\_\_\_

Briefly Describe the reason for the removal:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By signing and submitting this application you understand and agree to comply with the following code requirements:

1. The removal of any tree shall require adequate wind and water erosion control measures as well as compliance with any other applicable county code (Section 15-279 (c)). Tree protection and maintenance during and after development and construction, per Section 15-282, shall be followed. Among these requirements is that: "...It shall be unlawful for any person, during the construction of any structures or other improvements, to place solvents, material, construction machinery or soil deposits within the drip-line of any tree which is designated to remain. It shall be the responsibility of the permittee to ensure that any tree or stand of trees designated to remain be protected with protective barriers during construction. Barriers for the designated protected trees shall be in place prior to any land clearing occurring near protected trees designated to remain. Protective barriers shall be placed at points not closer than six (6) feet from the base of the tree or at the radius of the drip-line of the protected tree or stand of trees, whichever is greater. ...Each section of the barrier shall be clearly visible (flagged with brightly colored plastic tapes or other markers). No attachments or wires other than those of a protective or non-damaging nature shall be attached to any tree. All preserved trees shall have their natural soil level maintained. Tree wells and/or planter islands shall be provided, if necessary, to maintain the natural existing soil level of at least seventy-five percent (75%) of the drip line. Trees...retained ...shall not be trimmed or severely pruned so as to appear stunted.... All tree pruning shall be conducted according to the latest edition of the

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National Arborist Association Standards. Trees damaged or destroyed due to improper trimming or severe pruning shall be replaced in accordance with section 15-281(d).

2. As a condition of approval of a tree removal permit, the project site shall not be left in a barren, undeveloped state without commencement of construction within ninety (90) days of land clearing activities or the appropriate buffers shall be provided in accordance with section 15-301(c). If construction plan, preliminary subdivision plan or development plan approval is not obtained with concurrent tree removal approval, undisturbed buffers shall be maintained in accordance with section 15-301(c). In all circumstances, adequate wind and water erosion control measures, including seeding and/or sodding are required per applicable county code (Section 15-301(b)).
3. As a condition of a tree removal permit that is not concurrent with a preliminary subdivision plan, development plan or building permit, protection zones A and B (see Section 15-301(e)) shall remain undisturbed and in their natural state (TREES, SHRUBS OR GROUND COVER CANNOT BE REMOVED) with the exception of an approved area for ingress and egress. If there is not sufficient existing vegetation to provide a visual screen of interior tree removal, a landscape screen shall be installed. This screen shall consist of a minimum of ten (10) feet tall, three (3) inch caliper canopy trees planted twenty-five (25) feet on center and shrubs a minimum of thirty-six (36) inches in height at the time of planting, planted thirty (30) inches on center. At the discretion of the zoning manager, an eight (8) foot tall opaque fence or combination of said fence and landscape screen could be allowed to provide this visual barrier. ALL SUCH VEGETATION SHALL BE IRRIGATED. Permittee must ensure survival until development occurs.



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**APPLICANT SIGNATURE**

I, the undersigned, have read this application and hereby attest that the above-referenced information is true and correct to the best of my knowledge and, during the pendency of this application, I understand my continuing obligation to notify Zoning staff, in writing, of the inaccuracy of any statement or representation which was incorrect when made or which becomes incorrect by virtue of changed circumstances.

Signature of Property Owner or Applicant: \_\_\_\_\_

Print Name and Title of Signatory: \_\_\_\_\_

Date: \_\_\_\_\_

**STATE OF FLORIDA**

**COUNTY OF** \_\_\_\_\_

The foregoing instrument was acknowledged before me, a Notary Public, by means of ☐ physical presence or ☐ online notarization this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, as \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_, on behalf of said \_\_\_\_\_, who ☐ is personally known to me or ☐ has produced (type of identification) \_\_\_\_\_ as identification.

\_\_\_\_\_

Notary Public

Printed Name \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



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**AGENT AUTHORIZATION FORM**

I, \_\_\_\_\_, as the property owner of the property described below, hereby give my permission for \_\_\_\_\_, to act as my agent for the purpose of applying for individual tree removals on undeveloped property in accordance with the requirements of the Orange County, Florida Code of Ordinances.

Parcel ID(s)# \_\_\_\_\_

Property Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title of Property Owner

**STATE OF FLORIDA**

**COUNTY OF** \_\_\_\_\_

The foregoing instrument was acknowledged before me, a Notary Public, by means of ☐ physical presence or ☐ online notarization this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, as \_\_\_\_\_ of \_\_\_\_\_, a \_\_\_\_\_, on behalf of said \_\_\_\_\_, who ☐ is personally known to me or ☐ has produced (type of identification) \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public

Printed Name \_\_\_\_\_

My Commission Expires: \_\_\_\_\_